



One to One Teaching/Counselling/Coaching Policy:



School Name: De La Salle College, Waterford.

School Address: Newtown, Waterford.

School Roll Number: 649500

School Details: De La Salle Waterford is a Voluntary Roman Catholic Secondary School under the trusteeship and the patronage of the Le Chéile Trust. The School is grant aided by the Department of Education & Skills and is a single sex (boys) school.

School Management: The Board of Management of De La Salle, Waterford is a statutory Board appointed pursuant to the provisions of the Education Act 1998.

Mission Statement:

Inspired by its founder, the mission of the college is to: *“De La Salle College, Waterford is an all-boys Catholic school. It is a learning community where all students are valued and educated in preparation for a meaningful life”*

Ethos:

As a Le Chéile school in the De La Salle tradition De La Salle Waterford seeks to promote the key values of a le Chéile school as espoused by life St. Jean-Baptiste De La Salle. Graduates of our school are characterised by a keen sense of the following:

- Intellectual Development
- Emotional and Social Development
- Moral Development
- Spiritual Development
- Concern for Others

Personal data collected about prospective students/students and their parents/guardians will be retained and used strictly in accordance with the provisions of GDPR legislation as introduced 25th May 2018. Further details on data protection are set out in the school’s Data Protection Policy.

Rationale

The Board of Management recognises that child safeguarding and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, practices and activities. It is policy at DLS that one to one teaching/counselling/coaching is offered in the best interest of the student. The school will adhere to the following principles of best practice in child safeguarding and welfare while one to one activity is taking place. The school will:

- recognise that the safeguarding and welfare of children is of paramount importance, regardless of all other considerations
- fully co-operate with the relevant statutory authorities in relation to child safeguarding and welfare matters
- adopt safe practices to minimise the possibility of harm or accidents happening to children and will protect workers from the need to take unnecessary risks that may leave them open to accusations of abuse or neglect

Aims

1. To ensure that students in receipt of one to one support are identified and provided for in a fair and equitable manner so that their learning potential and their sense of self-worth and dignity is developed and respected.
2. To ensure that students are provided for in an inclusive way.
3. To enable students to access the curriculum/services and to develop students' self-esteem, confidence and feelings of achievement and fulfilment in accordance with the school's mission statement
4. To assist teaching staff with the educational management of students with one to one teaching/counselling/coaching needs where appropriate.
5. To ensure the effective and efficient use of resources.

Procedure

- Provided it is deemed appropriate for an individual student, one-to-one teaching/counselling/coaching may be provided in DLS, using the resources available to the school.
- DLS will make every effort to ensure the safeguarding of children and staff.
- Where practicable, prerequisite conditions will be put in place regarding physical environment e.g. vision panel in door, leave door ajar, seating arrangements, appropriate timetabling etc.
- Parents/guardians of students that receive one to one teaching/coaching will be advised of the arrangements in place.

- Visitors or guest speakers are subject to the DLS Visiting Speaker Policy and will not be left alone with an individual student, nor be left alone with a group of students unless this is previously agreed with senior management.
- From time to time outside professionals may be required to meet with/assess students in a one to one setting. This includes visits from external agencies for example, NCSE, NEPS, SEC, TUSLA etc. All personnel in such cases, working with children on a one to one basis, present identification, must be Garda Vetted and parental permission must be given in advance.

Responsibilities and Duties of Teachers

Teachers have a responsibility to inform students of the extent and limitations of confidentiality with respect to the schools policies and safeguarding of the wellbeing of the student. Students should be informed of the limits of confidentiality where information about them may need to be shared. If issues of safety override those of confidentiality and a concern around child protection arises the concern will be discussed with the DLP as a matter of urgency. DLP/Principal will inform parents of any child protection related issues in line with Child Protection procedures.

Approval:

This policy has been distributed to staff, parents and students for their approval. Amendments have been made after consultation with these stakeholders.

This policy has been ratified by the Board of Management of De La Salle:

Chairperson: *Nora Widger*

Date: 14/10/21

This policy will be due for review on:

Date: October 2024